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| Message/  Purpose | Responsibility | Audience | Medium | Contents | Frequency/  Timing |
| Project Status | PM | Customer, Sponsor | Meeting | SV, Demo, Issues,  Risk, Ask | Bi-Weekly |
| Project Status & Team Status | PM | Team | Meeting | SV, Demo, Issues,  Risk, Ask | Daily |
| Project Status | PM | Consultants | Email | SV, Demo, Issues,  Risk, How the team solve issues? | Monthly |
| License | PM | Government, Google Maps,  Central Bank | Meeting | Requirement, Issues, Ask | One Time / Project |
| Auditing | Testing Team | PM & Project Teams | Meeting | Issues, Requirements | Every Sprint |
| Encourage Collaborators | Customer | Collaborators | Stand Up Meeting | Talk about the Project, Benefits from the Project | One Time |
| Encourage Collaborators | Collaborators | Suppliers | Stand Up Meeting | Benefits from the Project | One Time |
| Encourage  End-Users | Marketing Team | End-Users | Media | Special Offers, Free Invitations | Each period |

Communication Management Plan